

**MINUTES OF THE
BOROUGH OF CLEMENTON
FEBRUARY 18, 2020
COUNCIL MEETING
OF THE MAYOR AND COUNCIL**

OPENING: Mayor Weaver called the meeting to order at 7:03PM.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT: Mayor Weaver read the following statement, "This meeting has been properly advertised and posted pursuant to N.J.S.A. 10:4-6, the Open Public Meetings Act."

ROLL CALL: Jenai Johnson, Municipal Clerk/Administrator, called the roll which resulted in the following members present: Mayor Thomas J. Weaver; Council President Thomas Shaw; Councilman Melvin Applegate; Councilman Mark Armbruster; Councilman Christopher Hammond; Councilwoman Meghan Milano; Councilman Thomas Shaw; Councilwoman Holly Strobl.

SALUTE TO THE FLAG: Mayor Weaver led in the salute to the flag.

PRIVILEGE OF THE FLOOR FOR A TOTAL TIME NOT TO EXCEED 10 MINUTES FOR ITEMS APPEARING ON THE AGENDA ONLY: Mayor Weaver opened the floor to the public. Hearing no individuals in the audience wishing to speak, Mayor Weaver closed the floor to the public.

ENGINEER REPORT: Mark Basehore of Bach Associates was in attendance and supplied a written report which has been filed in the appropriate manner and verbally reported on the following items:
New Freedom Water Main Replacement- Mr. Basehore reported that quotes were due the following day by 2:00pm for the replacement of the water main on New Freedom/Watsonstown Road. The emergency project specs included the replacement of 3,650 feet of pipe, new services and hydrants. The work was to be completed while the County had the road open to alleviate some of the cost to the Borough.

CDBG Project Selection- Mr. Basehore reported that the project description applications were due to the County on March 2nd. The Borough planned to submit the replacement of water main on Atlantic Avenue and roadwork in the same vicinity. Mr. Basehore stated that the project would coincide with funds applied for through the 2020 Municipal Aid Project.

Recreation Enhancement- Mr. Basehore stated that the application was due April 1st and Bach would be submitting for the installation of a multi purpose field at Dan Dougherty Sports Complex. Mr. Basehore stated that there were funds in the amount of \$25,000 available from year 2013, and the two funding sources could be combined.

Open Space Funding- Mr. Basehore stated that an application was submitted in September of 2019 for funding for a trail, and a site visit was scheduled for Friday at 11:15am, with Bach representatives, Councilman Applegate and the County.

Mr. Basehore stated that expenditure of funding from the Open Space Trust Fund was approved at the previous meeting in the amount of \$10,000.00 for tree cutting and survey work. Mr. Basehore stated that he wished to confirm that Bach was not performing the survey work. Councilman Armbruster confirmed that Mr. Joseph Feldman, a local resident, would be performing the survey of the property for the Borough.

Asset Management Plan- Mr. Basehore stated that the water main improvements on New Freedom would qualify the Borough for three years of improvements under the new requirements. Mr. Basehore stated that the Borough needed to begin the process of yearly valve exercising and would begin to coordinate with Lewis Schneider.

Rehabilitation of Well #9- Mr. Basehore reported that his firm had received comment from NJDEP with a few minor items to address. Mr. Basehore stated that they would be resubmitting with the requested changes.

Lake Avenue- Councilman Armbruster stated that Mr. Thombly was in attendance at the meeting and wished to get a status update on Lake Avenue. Mr. Basehore stated that he was waiting for the weather to break, and would be compiling a punch list to the contractor. Councilman Armbruster stated that installation of curbage was needed, as well as punchlist improvements in the area. Mr. Thombly inquired if it were possible to have speed bumps installed, or signage depicting children at play. Councilman Armbruster instructed Robert Freiling, Public Works Supervisor, who was in attendance, to erect the requested "Children at Play" signage.

APPROVAL OF THE BILL LIST: Councilwoman Milano motioned to approve the bill list upon review and proper certification, seconded by Councilman Shaw and motion was carried upon the call of roll. Ayes: Applegate; Armbruster; Hammond; Milano; Shaw; Strobl.

ORDINANCES AND RESOLUTIONS:

SECOND READING/PUBLIC HEARING

ORDINANCE 2020-02 AMENDING AND SUPPLEMENTING CHAPTER 240 OF THE CODE OF THE BOROUGH OF CLEMENTON ENTITLED, "SOLID WASTE". Mayor Weaver read by title and opened the public hearing. Hearing no comments relative to Ordinance 2020-02, the floor was closed. Councilwoman Milano motioned to approve, seconded by Councilman Applegate and motion was carried upon the call of roll. Ayes: Applegate; Armbruster; Hammond; Milano; Shaw; Strobl.

RESOLUTION R20-59 APPROVING PAYMENT APPLICATION #2 IN THE AMOUNT OF \$3,629.75 TO R. MOSLOWSKI EXCAVATION, INC. FOR THE BARRY PLACE DRAINAGE IMPROVEMENT PROJECT. Mayor Weaver read by title. Councilman Applegate motioned to approve, seconded by Councilwoman Milano and motion was carried upon the call of roll. Ayes: Applegate; Armbruster; Hammond; Milano; Shaw; Strobl.

RESOLUTION R20-60 APPROVING BOROUGH OF CLEMENTON DEPARTMENT OF PUBLIC WORKS LOCKOUT TAGOUT PROGRAM POLICY. Mayor Weaver read by title. Councilman Applegate motioned to approve, seconded by Councilwoman Milano and motion was carried upon the call of roll. Ayes: Applegate; Armbruster; Hammond; Milano; Shaw; Strobl.

RESOLUTION R20-61 AUTHORIZING EXPENDITURE OF OPEN SPACE TRUST FUNDS IN AN AMOUNT NOT TO EXCEED \$500 FOR RECREATION GRANT ACQUISITION TRAINING. Mayor Weaver read by title. Councilman Applegate motioned to approve, seconded by Councilwoman Strobl and motion was carried upon the call of roll. Ayes: Applegate; Armbruster; Hammond; Milano; Shaw; Strobl.

RESOLUTION R20-62 AUTHORIZING ADOPTION OF CONTROLLED SUBSTANCES AND ALCOHOL USE AND TESTING POLICY. Mayor Weaver read by title. Councilman Armbruster motioned to approve, seconded by Councilman Applegate and motion was carried upon the call of roll. Ayes: Applegate; Armbruster; Hammond; Milano; Shaw; Strobl.

RESOLUTION R20-63 AUTHORIZING THE BOROUGH ENGINEER TO MAKE APPLICATION AND THE MAYOR TO EXECUTE A CAMDEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT FOR PROGRAM YEAR 2020. Jenai Johnson noted that the engineer was seeking approval of the project application for the year 2020 CDBG funding. Councilman Armbruster motioned to approve, seconded by Councilman Applegate and motion was carried upon the call of roll. Ayes: Applegate; Armbruster; Hammond; Milano; Shaw; Strobl.

UNFINISHED BUSINESS:

Councilman Armbruster inquired with Solicitor Botcheos if any developments had occurred regarding the proposed anti-leasing language for the Leewood Development. Solicitor Botcheos reported that he had made some minor changes and submitted it back to the developer for review.

Councilman Armbruster reminded all of the members of the governing body that they were required to attend the annual elected officials course presented by the JIF/MEL, to obtain credit toward the annual municipal insurance premium

Councilman Armbruster reported that the Mayor had obtained quotes for painting various Borough owned facilities, and suggested that consideration be given to including the costs in the capital projects for 2020.

NEW BUSINESS:

REQUEST FOR USE OF DANIEL DOUGHERTY FIELD BY CLEMENTON ELEMENTARY FOR GIRLS SOFTBALL PROGRAM FOR 2020 SEASON- Motion to waive fee and authorize Clementon Elementary to use the Daniel Dougherty Field. Councilwoman Milano motioned to approve, seconded by Councilman Applegate and motion was carried upon the call of roll. Ayes: Applegate; Armbruster; Hammond; Milano; Shaw; Strobl. (Memorialized by Resolution R20-64)

Councilman Hammond inquired if the Borough was able to sell business ads in municipal publications to raise funds for the creation of same. It was advised that the Borough did not have an ordinance in place to charge for any ads.

Councilman Armbruster reminded all that attendance was required at the JIF Class annually for credits toward the Borough's insurance premium.

PRIVILEGE OF THE FLOOR: Mayor Weaver opened the floor to the public to all that wished to speak.

George Boyle, California Avenue- Mr. Boyle stated that there were issues with residents parking on the corner and blocking the line of sight. Mr. Boyle also noted that it was difficult to turn off of California Avenue safely.

Hearing no further comments from the public, Mayor Weaver closed the public portion of the meeting.

EXECUTIVE SESSION:

Councilwoman Milano motioned to enter executive session at 7:46PM for an anticipated duration of ten minutes, with a second from Councilman Shaw and hearing none opposed, motion was carried.

It was noted that action may be taken following executive session.

Matters for discussion:

DISCUSSION REGARDING PERSONNEL MATTER FOR CERTAIN PUBLIC WORKS EMPLOYEES; CHAWN SCOTT

Councilman Armbruster motioned to reenter open session at 8:04PM, seconded by Councilwoman Strobl and hearing none opposed, motion was carried.

There was no action taken as a result of executive session.

Councilman Armbruster noted that EZ Credit had applied for a mercantile license.

Brief discussion occurred related to the application.

ADJOURNMENT: Councilman Applegate motioned to adjourn the meeting at 8:12PM, seconded by Councilwoman Milano and hearing none opposed, meeting was adjourned.

Respectfully Submitted,

Jenai L. Johnson,
Administrator/Municipal Clerk