

**MINUTES OF THE
BOROUGH OF CLEMENTON
JULY 17, 2018
CAUCUS/COUNCIL MEETING
OF THE MAYOR AND COUNCIL**

OPENING: Mayor Thomas Weaver called the meeting to order at 7:02PM.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT: Mayor Weaver read the following statement, "This meeting has been properly advertised and posted pursuant to N.J.S.A. 10:4-6, the Open Public Meetings Act."

ROLL CALL: Jenai Johnson, Municipal Clerk/Administrator, called the roll which resulted in the following members present: Mayor Thomas J. Weaver; Councilman Mark Armbruster; Councilman Jonathan Fisher; Councilwoman Meghan Milano; Council President Christine Nucera; Councilman Thomas Shaw; Councilwoman Holly Strobl. Also present were Solicitor George Botcheos and Wayne Roorda of Bach Associates.

SALUTE TO THE FLAG: Mayor Weaver led in the salute to the flag.

SWEARING IN OF LEAH FREILING TO THE OFFICE OF LIEUTENANT IN CLEMENTON FIRE RESCUE: Mayor Thomas Weaver administered the oath of office to Leah Freiling for the office of Lieutenant in Clementon Fire Rescue, while her father, Randall Freiling, held the bible.

Congratulations were offered by the members of the Governing Body and those in attendance.

SAFETY ON THE AGENDA PRESENTED BY JOSEPH HENRY: Mr. Henry was in attendance on behalf of Hardenbergh Insurance Company, to present the annual Safety topic for the Joint Insurance Fund/Municipal Excess Liability Fund. Mr. Henry reviewed the presentation which focused on the prevention of distracted driving. A copy of the presentation reviewed by Mr. Henry has been placed on file in the Municipal Building.

ENGINEER REPORT: Wayne Roorda of Bach Associates prepared a written report, which has been filed in the appropriate manner and verbally reported on the following items:

CDBG Year 40 Funding- Mr. Roorda stated that it had been confirmed that the Borough had been awarded \$242,049.00 for Improvements of Lake Avenue and Cherry Lane. Councilman Armbruster inquired if the CDBG Funding could be utilized for the proposed relocation of the utility poles in the area to allow the road improvements. Mr. Roorda stated that he would need to inquire with the County to determine if the pole relocation could be paid with CDBG Funding. Mr. Roorda also noted that he was attempting to get a more accurate costs for the relocation of the utility poles. Mr. Roorda stated that he had spoken to someone within Atlantic City Electric, who provided an estimate between \$50,000 and \$75,000 per pole, which seemed excessive. After brief discussion, it was noted that continued research on the cost of the pole relocation, versus the cost of the retaining walls, was necessary. Mr. Roorda stated that he would be reaching out to Tracy Wilson, the new CDBG representative, to determine if either improvement would be eligible for payment under the CDBG funding.

Daniel Dougherty Sports Complex- Mr. Roorda stated that continued discussion occurred with the Camden County Parks to attempt to obtain a small portion of county owned land necessary for the proposed plans for installation of soccer fields. Mr. Roorda stated that a coordinated attempt

was being made by his office, the County and members of the Governing Body, to identify possible Borough owned land to swap with the County to obtain the necessary property. It was noted that the Borough owned land could not be included on the current ROSI.

NJDOT FY2017, Brand Avenue- Mr. Roorda stated that Construction was scheduled to commence immediately and that he expected the contractor to be on site in the coming days.

Ohio Avenue Improvements- Councilman Armbruster stated that he believed that the bend on Ohio Avenue had not been decreased as portrayed in the plans for the recent improvements. Councilman Armbruster stated that it appeared that the bend was tighter than before. Mr. Roorda noted that the bend had been softened as desired. Councilman Fisher stated that the curbing came off of the property line significantly. Mr. Roorda stated that he would visit the site to visually inspect the area of concern.

Barry Place Drainage- Councilman Armbruster asked if there had been any progress relative to the needed drainage improvements on Barry Place. Councilman Armbruster stated that he wished for the drainage and erosion issues to be addressed as soon as possible. Mr. Roorda stated that he would put something together relative to a plan for improvements, but a decision was needed whether the Borough wished for the project to be created as a bid or a design job to be completed with Borough staffing.

Safe Routes to Schools- Mayor Weaver stated that the Safe Routes to Schools application was due August 24th and was looking for the governing body to approve a resolution reaffirming the Safe Routes to Schools application submitted the prior year. It was noted that the Mayor would request that the Board of Education approve the same, for both to be submitted upon approval. It was noted that the resolution would be presented to the governing body at the August meeting for consideration and possible submission.

Hearing no further questions or comments from the Mayor and Council, Mr. Roorda concluded his verbal engineering report.

PRIVILEGE OF THE FLOOR FOR A TOTAL TIME NOT TO EXCEED 10 MINUTES FOR ITEMS APPEARING ON THE AGENDA ONLY:

Mayor Weaver opened the public portion of the meeting for matters appearing on the agenda.

Brenda Franks, 46 Erie Avenue- Mrs. Franks stated that she had walked her dog down by Lake Avenue, which was in desperate need of repair. Mrs. Franks inquired if the Borough would be expending funds for the relocation of the poles discussed within the engineer report. Councilman Armbruster advised that the Borough was investigating whether recently awarded funding from the Community Development Block Grant could be utilized for the relocation. Mrs. Franks stated that the Borough should not proceed with the project if the grant funds cannot be used. Mrs. Franks asked if the improvements on Ohio Avenue were being completed with Borough or grant funds. Mr. Roorda stated that the funding for the improvements on Ohio Avenue were received from the New Jersey Department of Transportation.

Hearing no further comments from the public, the floor was closed to the public for matters appearing on the agenda.

APPROVAL OF THE BILL LIST: Councilman Armbruster motioned to approve the bill list as presented, upon proper review and certification, seconded by Councilwoman Nucera and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

ORDINANCES AND RESOLUTIONS:

RESOLUTION R18- 112 REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR STREET OPENING FUND REQUIRED BY 40A:4-39. Mayor Weaver read by title. Councilwoman Nucera motioned to approve, seconded by Councilwoman Strobl and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R18-113 AUTHORIZING THE CHIEF OF POLICE TO EXECUTE MEMORANDUM OF UNDERSTANDING BETWEEN THE CAMDEN COUNTY POLICE CHIEFS ASSOCIATION AND THE POLICE DEPARTMENTS LOCATED WITHIN CAMDEN COUNTY. Mayor Weaver read by title. Councilman Fisher motioned to approve, seconded by Councilman Shaw and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R18-114 APPROVING CHANGE ORDER #1 FOR RECONSTRUCTION OF OHIO AVENUE PHASE II IN THE AMOUNT OF \$21,053.50 TO CAMBALE CONCRETE. Mayor Weaver read by title. Councilwoman Milano motioned to approve, seconded by Councilwoman Nucera and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R18-115 APPROVING PAYMENT #1 TO GAMBALE CONCRETE LLC FOR RECONSTRUCTION OF OHIO AVENUE PHASE II, IN THE AMOUNT OF \$36,996.30 CONDITIONED UPON FAVORABLE REVIEW OF THE ITEMS LISTED BY THE SOLICITOR AND CONCURRENCE BY CAMDEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT. Mayor Weaver read by title. Councilwoman Nucera motioned to approve, seconded by Councilwoman Milano and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R18-116 ACCEPTING 2017 MUNICIPAL AUDIT. Mayor Weaver read by title. Councilman Armbruster motioned to approve, seconded by Councilman Fisher and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R18-117 AUTHORIZING ISSUANCE OF CERTAIN MERCANTILE LICENSES WITHIN THE BOROUGH OF CLEMENTON. Mayor Weaver read by title. Councilman Armbruster motioned to approve, seconded by Councilwoman Nucera and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R18-118 AUTHORIZING INCREASE IN HOURS FOR SEASONAL PUBLIC WORKS LABORERS TO 40 HOURS AT AN HOURLY RATE OF \$12.00 TO BE FUNDED BY THE OPEN SPACE TRUST FUND. Mayor Weaver read by title. Councilwoman Nucera motioned to approve, seconded by Councilwoman Milano and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R18-119 AUTHORIZING INCREASE IN HOURLY RATE OF CERTAIN PUBLIC WORKS LABORERS. Mayor Weaver read by title. Councilwoman Nucera motioned to approve, seconded by Councilman Fisher and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw. Abstain: Strobl.

UNFINISHED BUSINESS:

There were no discussions regarding unfinished business.

NEW BUSINESS:

Councilman Armbruster stated that he had spoken to the Supervisor of the Department of Public Works about imposing use of a log for Borough owned vehicles, which would be utilized in conjunction with the GPS units that were recently installed. Councilman Fisher also suggested that a procedure be developed for utilization of a vehicle inspection and service ordering log. There were no objections to the use of a vehicle log in Borough owned vehicles in the Department of Public Works.

Councilman Armbruster stated that he had received a request from the Supervisor of Public Works, Robert Freiling, for authorization to take the Borough vehicle home to respond to after-hours issues. It was noted that he would not be authorized to transport any family members in the vehicle for any purpose, nor would the vehicle leave the boundaries of the Borough of Clementon. There were no objections to this request.

PRIVILEGE OF THE FLOOR:

William Dodd Sr., 1 Walnut Lane- Mr. Dodd stated that Walnut Lane was in dire need of repair, specifically related to drainage issues being experienced at the location. Mr. Dodd stated that the water runs downhill and does not fully drain. Mr. Dodd also noted that there were significantly sized potholes on the road. Mr. Dodd stated that it was his belief that the road needed to be regraded, repaved and curbing installed to alleviate the drainage issues. Mayor Weaver stated that he would have the Borough Engineer and Public Works Department visit the site to evaluate the issues being experienced. Mr. Dodd noted that there were Copperheads and mosquitoes in the area of poor drainage. Mayor Weaver stated that the Borough could possibly include this area when designating areas for Clean Communities in the fall.

Stephane Woods, 6 Wallace Avenue- Ms. Woods stated that there was a pool at the property located at 31 Carver Avenue, which had not been properly cared for in approximately 10-15 years. Ms. Woods stated that she was concerned for the health and safety of the neighborhood, noting that plants were growing from the water, and mosquitoes were uncontrollable. Ms. Woods stated that she had contacted the Mosquito Control Commission, who indicated that they would spray in the area. Mayor Weaver acknowledged the problems posed by dormant pools, and directed Ms. Woods to work with the Code Enforcement Officer, Miles Dumbleton, who in attendance of the meeting, and now aware of the issue.

ADJOURNMENT: Councilman Armbruster motioned to adjourn at 7:58PM, seconded by Councilman Fisher and hearing none opposed, motion was carried.

RESPECTFULLY SUBMITTED,



Jenai L. Johnson,
Municipal Clerk/Administrator