

**MINUTES OF THE
BOROUGH OF CLEMENTON
MAY 1, 2018
CAUCUS MEETING
OF THE MAYOR AND COUNCIL**

OPENING: Mayor Thomas Weaver called the meeting to order at 7:04PM.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT: Mayor Weaver read the following statement, "This meeting has been properly advertised and posted pursuant to N.J.S.A. 10:4-6, the Open Public Meetings Act."

ROLL CALL: Jenai Johnson, Municipal Clerk/Administrator, called the roll which resulted in the following members present: Mayor Thomas Weaver; Councilman Mark Armbruster; Councilman Jonathan Fisher; Councilwoman Meghan Milano; Councilwoman Christine Nucera; Councilman Thomas Shaw; Councilwoman Holly Strobl.

SALUTE TO THE FLAG: Mayor Weaver led in the salute to the flag.

COUNCIL REPORTS:

Councilwoman Holly Strobl- Councilwoman Strobl stated that a senior luncheon was held the prior week and there had been a decent attendance. Councilwoman Strobl also stated a senior dance was scheduled for May 19th from 5pm-7pm for ages 55+.

Councilwoman Strobl also noted that Family Literacy Nights were continuing at the Clementon Memorial Library each Wednesday night from 6-7:30PM.

*Councilman Thomas Shaw-*Councilman Shaw reported that there had been a committee meeting regarding the possibility of creating a clerical position in the department of public works. He noted that there would be further discussion later in the meeting regarding the recommendations resulting from the meeting.

Councilman Jonathan Fisher- Councilman Fisher stated that the public works department was working on installation of the park benches as various park locations including Daniel Dougherty Sports Complex and Schaeffer Park.

Councilman Mark Armbruster- Councilman Mark Armbruster stated that Clean Communities was successful and that he suggested that the Borough explore the possibility of retaining a dumpster located at the Public Works facility that could be used for disposal of large items by residents. Councilman Armbruster stated that a monitoring system would need to be employed to ensure that it was properly only used by residents.

It was noted that further discussion was warranted to address concerns of cost and assurance that it would not be utilized by non-residents.

Councilwoman Christine Nucera- Councilwoman Nucera stated that she wished to thank the police and fire chiefs for their assistance with opening day for Clementon Youth Athletic Association.

Councilwoman Meghan Milano- Councilwoman Milano stated that the next Veteran's Meeting would be held on May 9th. Councilwoman Milano stated that Seniors Painting for Mothers Day would be held at Wooster Towers on May 10th. Councilwoman Milano also noted that Clementon Day would be held on May 19th for Clementon residents, and would be located at Clementon Park

& Splash World from 12pm-6pm. Admission for residents would be free and a bracelet could be purchased for \$9.99 to ride the attractions.

PRIVILEGE OF THE FLOOR FOR A TOTAL TIME NOT TO EXCEED 10 MINUTES FOR ITEMS APPEARING ON THE AGENDA ONLY:

Lynn Lofland, Clementon Borough- Ms. Lofland stated that she had noticed that Resolution R18-83 had a typo and should have read "Pike" instead of "Avenue".

ORDINANCES AND RESOLUTIONS:

INTRODUCTION/FIRST READING

ORDINANCE 2018-09 AMENDING AND SUPPLEMENTING CHAPTER 43 OF THE CODE OF THE BOROUGH OF CLEMENTON ENTITLED, "OFFICERS AND EMPLOYEES". Mayor Weaver read by title. Councilman Armbruster motioned to introduce, seconded by Councilwoman Strobl. Councilwoman Nucera inquired if this was the same ordinance that had been presented and had been voted down at a previous meeting. It was noted that the Ordinance being presented for consideration had an additional provision that the Administrator and Mayor would have the ability to approve new hires, as opposed to Council approval. Hearing no further comments, Ordinance 2018-09 was approved on first reading upon the call of roll. Ayes: Armbruster Shaw; Strobl; Weaver. Nays: Fisher; Milano; Nucera.

SECOND READING/PUBLIC HEARING

ORDINANCE 2018-06 TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK PURSUANT TO NJSA 40A:4045.14. Mayor Weaver read by title. Councilwoman Milano motioned to adopt on second reading, seconded by Councilwoman Nucera. Mayor Weaver opened the public hearing.

Brenda Franks, Clementon Borough- Mrs. Franks stated that she encouraged the excess fire positions to be eliminated to decrease the budget and tax burden on the residents of the Borough. Dina Massey, Clementon Borough- Mrs. Massey stated that she wished to clarify that the fire safety positions were within a self-funded department and did not increase taxes.

Hearing no further comment, the public hearing was closed and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R18-82 APPROVING INTERLOCAL SERVICE AGREEMENT WITH CLEMENTON BOARD OF EDUCATION FOR INFORMATION TECHNOLOGY SERVICES. Mayor Weaver read by title. Councilman Armbruster motioned to approve, seconded by Councilman Shaw and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R18-83 APPROVING ISSUANCE OF MERCANTILE LICENSE TO ALEX GARCIA FLORES FOR OPERATION OF EL OASIS, LOCATED AT 328 , UNIT L, WHITE HORSE PIKE. Mayor Weaver read by title. Councilman Armbruster motioned to approve, seconded by Councilwoman Nucera and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R18-84 APPROVING TRANSFER OF LIQUOR LICENSE 0411-33-005-004 TO CCC PROGRESSIVE LLC, NUN PRO TUNC TO JUNE 30, 2016. Mayor Weaver read by title. Councilwoman Nucera motioned to approve seconded by Councilwoman Strobl and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R18-85 RESOLUTION AUTHORIZING BUDGET TO BE READ BY TITLE ONLY. Mayor Weaver read by title. Councilwoman Milano motioned to approve, seconded by Councilman Armbruster and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R18-86 TO ADJUST CERTAIN WATER ACCOUNTS IN THE BOROUGH OF CLEMENTON. Mayor Weaver read by title. Councilman Armbruster motioned to approve, seconded by Councilwoman Nucera and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

PUBLIC HEARING

RESOLUTION R18-87ADOPTING 2018 MUNICIPAL BUDGET. Mayor Weaver read by title and opened the public hearing for the 2018 Municipal Budget.

Brenda Franks, Clementon Borough- Mrs. Franks inquired if she were able to obtain a copy of the 2018 Municipal Budget. Jenai Johnson advised Mrs. Franks that the full budget document was available online at the Borough website.

Hearing no further comment from the public, Councilwoman Milano motioned to adopt the 2018 Municipal Budget, seconded by Councilman Fisher and motion was carried upon the call of roll. Ayes: Fisher; Milano; Nucera; Shaw; Strobl. Nays: Armbruster.

UNFINISHED BUSINESS:

There were no matters for discussion related to unfinished business.

NEW BUSINESS:

Request for authorization of rental of portable bathroom facility for Daniel Dougherty sports complex for a period of one week- Councilman Fisher stated that the CYAA had hosted the annual opening day, which was attended by 175 people. Councilman Fisher stated that there were not sufficient bathroom facilities located at the Daniel Dougherty Sports Complex to accommodate that number of attendees, which required the rental of a handicapped accessible Port-o-Pot. Councilman Fisher stated that one had been provided all season the prior year by the Borough at the location. Councilman Armbruster stated that it was his belief that the portable bathroom facility rental should not be paid for by the Municipality, but that it was the obligation of the Clementon Youth Athletic Association. Councilwoman Nucera stated that the Borough had provided the service last year for the residents of the Borough. Councilman Armbruster stated that it was not appropriate for Councilwoman Nucera to participate in the discussion as she served as the president of the Clementon Youth Athletic Association, and noted that he believed that any decision reached could be viewed as personal gain for Councilwoman Nucera. Solicitor Botcheos stated that it was his opinion that Councilwoman Nucera would not receive personal gain, but that the CYAA could benefit from the decision. Councilwoman Nucera stated that the Clementon Youth Athletic Association would pay for the rental of the portable restroom facility. There was no further discussion related to the matter.

Councilwoman Strobl stated that she had been approached by the organizers of the John Paull II Carnival in Stratford, who had requested approval to place signs on Borough properties advertising the event. Councilwoman Strobl stated that she was aware that there were restrictions that did not allow the placement of signs on municipal properties, but that an exception could possibly be granted by the governing body. Councilman Armbruster stated that he was hesitant to allow any exception as that would set a precedent for other organizations to request permission to place signs on public properties. Mayor Weaver suggested that the organizers contact merchants to post flyers for advertisements at their establishments.

Councilman Thomas Shaw stated that a meeting had been conducted related to the creation of a public works clerical position to alleviate some administrative duties from the supervisors, laborers and repairers. Councilman Shaw stated that it was his suggestion that a clerk be hired to assist with the functioning of the department. Discussion occurred regarding the specific duties that would be required of this individual and Mayor Weaver stated that further fine tuning of the duties was appropriate. Mayor Weaver also noted that the CFO would require time to ensure that funding was available for the hire. Councilman Fisher stated that he did not believe that the position was justified and suggested that any available funds be utilized for the hire of additional laborers and repairers. Councilman Fisher noted that he had spoken to the Public Works Supervisor who indicated that he did not need a full time clerk and preferred the maximum number of laborers. Mayor Weaver suggested further discussion occur within the committee on the matter and recommended possibly creating the position on a temporary trial basis. Councilwoman Nucera asked if it were possible to forward calls from the Public Works shop to Borough Hall and asked the administrator to check on the availability of that feature.

PRIVILEGE OF THE FLOOR:

Dina Massey, 19 Elm Avenue- Mrs. Massey stated that it was her belief that the Public Works Clerk position was not necessary, as the Supervisors of the department were already being paid for those administrative responsibilities. Mrs. Massey stated that she was present to also propose bringing back "The Clementonian", a quarterly publication.

Gwen Cantwell, Clementon Borough- Ms. Cantwell also stated that she wished to assist with the creation of "The Clementonian", which she had been told that many elderly residents enjoyed. Discussion occurred regarding the issues that had been experienced in the publication and distribution of the publication in the past, and it was noted that solutions would need to be found to avoid the costs associated with the publication and delivery. It was determined that Councilwoman Milano and Councilwoman Strobl would coordinate with Mrs. Massey and Ms. Cantwell to create a plan for a minimalized version that could be placed at main locations and/or businesses in town, in lieu of delivery to each residence.

Brenda Franks, Clementon Borough- Mrs. Franks stated that Gibbsboro employed only one employee in their Public Works Department, and again emphasized that she believed the leadership of the Borough needed to cut back on spending. Mrs. Franks stated that there was no need to purchase a dumpster as previously proposed by Councilman Armbruster, and that no additional hires were necessary for Public Works in Clementon.

Christopher McKelvey, 20 Harwood Lane- Mr. McKelvey stated that he wished to bring to attention pot holes on Carver Avenue that needed attention, specifically near Wallace Avenue and Lake Avenue.

Jason Nassaur, 53 Oak Lane- Mr. Nassaur stated that he desired to see Hillside Avenue paved with curbing installed, as was done with some other recent street improvements. Hearing no further comments from the public, Mayor Weaver closed the floor.

ADJOURNMENT: Councilwoman Nucera motioned to adjourn at 8:02PM, seconded by Councilwoman Strobl and hearing none opposed, motion was carried.

Respectfully Submitted,



Jenai L. Johnson,
Municipal Clerk/Administrator