

BOROUGH OF CLEMENTON
November 23, 2021
CAUCUS/COUNCIL MEETING
OF THE MAYOR AND COUNCIL
AGENDA

- I. OPENING:**
- II. OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT:** This meeting has been properly advertised and posted pursuant to N.J.S.A. 10:4-6, the Open Public Meetings Act. Notice has been posted on the Municipal Website of the change to the remote meeting format pursuant to the executive orders of the Governor of the State of New Jersey.
- III. ROLL CALL:**
- IV. SALUTE TO THE FLAG:**
- V. PRIVILEGE OF THE FLOOR FOR A TOTAL TIME NOT TO EXCEED 10 MINUTES FOR ITEMS APPEARING ON THE AGENDA ONLY:**
- VI. ENGINEER REPORT:**
- VII. APPROVAL OF MINUTES:**
- VIII. APPROVAL OF THE BILL LIST:**
- IX. ORDINANCES AND RESOLUTIONS:**
 - ✓ A. SECOND READING/PUBLIC HEARING
ORDINANCE 2021-13 AMENDING AND SUPPLEMENTING CHAPTER 240, ARTICLE II, OF THE CODE OF THE BOROUGH OF CLEMENTON ENTITLED, "SOLID WASTE"
 - ✓ B. RESOLUTION R21-148 AMENDING POLICY AND PROCEDURE MANUAL OF THE BOROUGH OF CLEMENTON, DATED NOVEMBER 1, 2021
 - ✓ C. RESOLUTION R21-149 TO AFFIRM THE BOROUGH OF CLEMENTON CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS
 - ✓ D. RESOLUTION R21-150 AUTHORIZING CORRECTION OF CERTAIN WATER ACCOUNTS IN THE BOROUGH OF CLEMENTON
 - E. RESOLUTION R21-151 AUTHORIZING REFUND OF DEPOSIT FEE FOR COMMUNITY CENTER RENTAL TO HALEY CARP
 - ✓ F. RESOLUTION R21-152 AUTHORIZING PAYMENT APPLICATION #2 IN THE AMOUNT OF \$209,466.72 TO LEXA CONCRETE, LLC FOR THE RECONSTRUCTION OF NAYLOR, ATLANTIC AND CARVER AVENUES
 - G. RESOLUTION R21-153 AUTHORIZING PAYMENT APPLICATION # 5 IN THE AMOUNT OF \$32,046.00 TO T.K.T CONSTRUCTION CO, INC. FOR THE REPLACEMENT OF WELL NO. 9 PROJECT
 - ✓ H. RESOLUTION R21-154 APPROVING PLACE TO PLACE TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE #0411-33-005-004, CCC PROGRESSIVE, LLC
 - ✓ I. RESOLUTION R21-155 APPROVING PLACE TO PLACE TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE WITH BROAD PACKAGE PRIVILEGE, LICENSE 0411-32-007-007, MAK PUB MANAGEMENT, LLC.
 - ✓ J. RESOLUTION R21-156 ACCEPTING AND APPROVING PARTICIPATION IN THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE
 - J. RESOLUTION R21-157 AUTHORIZING REDUCTION OF SANITARY SEWER PUBLIC FACILITIES PERFORMANCE GUARANTEE FOR LEEWOOD VILAGES AT ROWAND POND-PHASE 2
 - K. RESOLUTION R21-158 AUTHORIZING REDUCTION OF PUBLIC FACILITIES PERFORMANCE GUARANTEE FOR LEEWOOD VILLAGES AT ROWAND POND-PHASE 2
- X. UNFINISHED BUSINESS:**
- XI. NEW BUSINESS:**
 - A. DESIGNATION OF DATE AND LOCATION OF ANNUAL REORGANIZATION MEETING
 - B. PRIVILEGE OF THE FLOOR:**
 - C. EXECUTIVE SESSION:**
 - A. DISCUSSION REGARDING POLICE PERSONNEL MATTERS
 - B. DISCUSSION REGARDING POTENTIAL NEGOTIATION OF PROPERTY PURCHASE
 - D. ADJOURNMENT:**

BOROUGH OF CLEMENTON

ORDINANCE NO. 2021-13

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 240, ARTICLE II, OF THE CODE OF THE BOROUGH OF CLEMENTON
ENTITLED, "SOLID WASTE"**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF
CLEMENTON, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AS FOLLOWS:

SECTION 1. Chapter 240, Section 6, of the Code of the Borough of Clementon is hereby amended and supplemented by the addition of a new definition inserted alphabetically as follows:

§ 240-6. Definitions.

BRUSH (TREE AND SHRUB DEBRIS) - Includes shrubs and small trees, or cut branches or twigs; brushwood.

SECTION 2. Chapter 240, Section 8, of the Code of the Borough of Clementon is hereby amended and supplemented by the addition of a new section I, as follows:

I. Brush shall be placed curbside for collection on a bi-weekly schedule established by the Department of Public Works.

(1) Only brush up to six (6) inches in diameter and no longer than eight (8) feet in length will be collected.

(2) All full length limbs (up to 8 feet in length) shall be placed curbside with all cut ends facing the same direction.

(3) Brush can be tied in smaller bundles with twine, rope, or other similar materials not to exceed 50 lbs.

(4) No more than eight (8) cubic yards of brush (approximately 3 feet high, 6 feet in width, and 12 feet in length) may be placed per property for each scheduled collection.

(5) Brush mixed with foreign materials such as: stumps, roots, leaves, grass, lumber or any other material will not be collected.

(6) Brush pickup is limited to tree and shrub prunings only and excludes all land clearing debris and removal of trees which is the responsibility of contractors.

SECTION 3. All ordinances or parts of ordinances which are inconsistent with the provisions hereof, are, to the extent of such inconsistencies, hereby repealed.

SECTION 4. This Ordinance shall take effect upon final passage, adoption, and publication in the manner prescribed by law.

Attest:

BOROUGH OF CLEMENTON

Jenai L. Johnson, Clerk

Mayor

Thomas Weaver,

BOROUGH OF CLEMENTON

RESOLUTION NO. R21-148

**RESOLUTION AMENDING THE PERSONNEL POLICIES AND
PROCEDURES MANUAL FOR THE BOROUGH OF CLEMENTON**

WHEREAS, the Governing Body of the Borough of Clementon previously adopted the Personnel Policies and Procedures Manual for the Borough of Clementon; and

WHEREAS, the Governing Body deems it appropriate to amend and supplement said Personnel Policies and Procedures Manual; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Clementon that the Personnel Policies and Procedures Manual for the Borough of Clementon be amended and supplemented as attached in Exhibit 1, draft dated November 1, 2021;

BE IT FURTHER RESOLVED that all employees are provided with a copy of the amended final draft.

ADOPTED at a meeting of the Mayor and Council of the Borough of Clementon held on November 23, 2021 remotely via Zoom.

BY: _____
Thomas Weaver,
Mayor

ATTEST: _____
Jenai L. Johnson
Municipal Clerk/Administrator

RESOLUTION R21-149

TO AFFIRM THE BOROUGH OF CLEMENTON'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of the Borough of Clementon to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and
WHEREAS, the governing body of Clementon Borough has determined certain procedures need to be established to accomplish this policy; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council that:

Section 1. No official, employee, appointee or volunteer of the Borough by whatever title known, or any entity that is in any way a part of the Borough shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee, volunteer or entity is engaged in or acting on behalf of the Borough's business or using the facilities or property of the Borough.

Section 2. The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough to provide services that otherwise could be performed by the Borough.

Section 3. Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4. The Municipal Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5. No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6. The Municipal Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7. The Municipal Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8. At least annually, the Municipal Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough. This communication shall include a

statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough's website.

Section 9. This resolution shall take effect immediately.

Section 10. A copy of this resolution shall be published in the official newspaper of the Borough in order for the public to be made aware of this policy and the Borough's commitment to the implementation and enforcement of this policy.

BOROUGH OF CLEMENTON

Attest: _____

Jenai L. Johnson

Administrator/Municipal Clerk

By: _____

Thomas Weaver , Mayor

I HEREBY CERTIFY THAT THE ABOVE RESOLUTION IS A TRUE AND ACCURATE COPY OF RESOLUTION ADOPTED BY THE GOVERNING BODY OF THE BOROUGH OF CLEMENTON AT A COUNCIL MEETING HELD ON TUESDAY NOVEMBER 23, 2021 AT 7:00 PM VIA ZOOM REMOTE MEETING PLATFORM.

Jenai Johnson

Municipal Clerk

RESOLUTION R21-150
AUTHORIZING CORRECTION OF CERTAIN WATER
ACCOUNTS IN THE BOROUGH OF CLEMENTON

WHEREAS, the following water accounts needs to be adjusted due to reasons
listed below;

NOW THEREFORE BE IT RESOLVED by Mayor and Council of the Borough of
Clementon that the following accounts be adjusted accordingly:

Block & Lot	Address	Amount	Reason	Name
75/25.13	22 Rowand Way East	\$726.20	Incorrect Reading	Veronica Trice
23/20	1 Dunwoody Lane	\$100.72	Incorrect Reading	Dante Leone

BY: _____
Thomas Weaver
Mayor

ATTEST: _____
Jenai L. Johnson
Municipal Clerk/Administrator

CERTIFICATION

I, Jenai Johnson, Municipal Clerk of the Borough of Clementon, County of Camden, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Clementon Borough Council on this 23rd day of November 2021.

Jenai L. Johnson, Municipal Clerk

Haley Carpo Hall cancellation

carpohaleey <carpohaleey@aol.com>

Wed 11/17/2021 9:43 AM

To: Lisa West <lwest@clementon-nj.com>

This e-mail did not originate from within the Borough of Clementon. Please STOP and THINK before opening attachments, clicking on links, or providing any information.

Goodmorning Lisa!

I'm writing this to inform you on why I needed to cancel the hall rental for 11/28. We recently had a family emergency which led me to having to cut my hours significantly at work to help my mother take care of my very sick grandfather. Unfortunately I'm just not able to afford to rent the hall anymore because of this unforeseen circumstance. I hope this helps!

Thank You, Haley.

Sent from the all new AOL app for iOS

RESOLUTION R21-152

**APPROVING PAYMENT APPLICATION #2 FOR
RECONSTRUCTION OF NAYLOR AVENUE AND ATLANTIC
AVENUE PROJECT BASED UPON THE RECOMMENDATION OF
THE MUNICIPAL ENGINEER**

WHEREAS, It is the recommendation of the municipal engineer, as evidenced in the letter dated November 18, 2021 that payment #2 be approved in the amount of \$209,466.72 to Lexa Concrete, LLC ; and

WHEREAS, Sufficient funds have been encumbered upon award of contract; and

NOW THEREFORE, BE IT RESOLVED by the governing body of the Borough of Clementon, County of Camden, State of New Jersey, that approval be given for payment of Payment Application #2 for the above referenced project.

BY:

Thomas Weaver
Mayor

Certification:

It is hereby certified that the foregoing is a true and correct copy of a resolution duly adopted by the Mayor and Council of the *Borough of Clementon* at a meeting held on *November 23, 2021 remotely via Zoom due to the COVID pandemic.*

Jenai Johnson
Municipal Clerk

ROLL: AYES:____ NAYS:____ ABSTAIN:____ ABSENT:____

RESOLUTION R21-153

**APPROVING PAYMENT APPLICATION #5 FOR REPLACEMENT
OF WELL #9 PROJECT BASED UPON THE RECOMMENDATION
OF THE MUNICIPAL ENGINEER**

WHEREAS, It is the recommendation of the municipal engineer, as evidenced in the letter dated November 12, 2021 that payment #5 be approved in the amount of \$32,046.00 to T.K.T. Construction Co., Inc. ; and

WHEREAS, Sufficient funds have been encumbered upon award of contract; and

NOW THEREFORE, BE IT RESOLVED by the governing body of the Borough of Clementon, County of Camden, State of New Jersey, that approval be given for payment of Payment Application #5 for the above referenced project.

BY:

Thomas Weaver
Mayor

Certification:

It is hereby certified that the foregoing is a true and correct copy of a resolution duly adopted by the Mayor and Council of the *Borough of Clementon* at a meeting held on *November 23, 2021 remotely via Zoom platform.*

Jenai Johnson
Municipal Clerk

ROLL: AYES:___ NAYS:___ ABSTAIN:___ ABSENT:___

RESOLUTION R21-154

RESOLUTION OF THE BOROUGH OF CLEMENTON APPROVING PLACE-TO-PLACE TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE #0411-33-005-004 CCC PROGRESSIVE, LLC

WHEREAS, AN APPLICATION HAS BEEN FILED FOR A PLACE-TO-PLACE TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE #0411-33-005-004 FOR THE PURPOSE OF EXPANDING THE PREMISES UNDER LICENSE WHEREIN THE SALE, SERVICE AND STORAGE OF ALCOHOLIC BEVERAGES ARE AUTHORIZED; AND

WHEREAS, THE SUBMITTED APPLICATION FORM IS COMPLETE IN ALL RESPECTS, THE TRANSFER FEES HAVE BEEN PAID, AND THE LICENSE HAS BEEN PROPERLY RENEWED FOR THE CURRENT LICENSE TERM.

NOW, THEREFORE, BE IT RESOLVED THAT THE GOVERNING BODY OF THE BOROUGH OF CLEMENTON DOES HEREBY APPROVE, EFFECTIVE NOVEMBER 23, 2021, THE TRANSFER OF THE AFORESAID LICENSE.

BOROUGH OF CLEMENTON

(BOROUGH SEAL)

I hereby certify this to be a true and accurate copy of a Resolution adopted by the Governing Body of the Borough of Clementon at a meeting held on Tuesday, November 23, 2021 via Zoom due to the Covid 19 Pandemic.

Jenai L. Johnson,
RMC/Administrator

RESOLUTION R21-155

RESOLUTION OF THE BOROUGH OF CLEMENTON APPROVING PLACE-TO-PLACE TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE #0411-32-007-007 MAK PUB MANAGEMENT, LLC

WHEREAS, AN APPLICATION HAS BEEN FILED FOR A PLACE-TO-PLACE TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE #0411-32-007-007 FOR THE PURPOSE OF EXPANDING THE PREMISES UNDER LICENSE WHEREIN THE SALE, SERVICE AND STORAGE OF ALCOHOLIC BEVERAGES ARE AUTHORIZED; AND

WHEREAS, THE SUBMITTED APPLICATION FORM IS COMPLETE IN ALL RESPECTS, THE TRANSFER FEES HAVE BEEN PAID, AND THE LICENSE HAS BEEN PROPERLY RENEWED FOR THE CURRENT LICENSE TERM.

NOW, THEREFORE, BE IT RESOLVED THAT THE GOVERNING BODY OF THE BOROUGH OF CLEMENTON DOES HEREBY APPROVE, EFFECTIVE NOVEMBER 23, 2021, THE TRANSFER OF THE AFORESAID LICENSE.

BOROUGH OF CLEMENTON

(BOROUGH SEAL)

I hereby certify this to be a true and accurate copy of a Resolution adopted by the Governing Body of the Borough of Clementon at a meeting held on Tuesday, November 23, 2021 via Zoom due to the Covid 19 Pandemic.

Jenai L. Johnson,
RMC/Administrator

Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle
October 2020-June 2025

RESOLUTION R21-156

FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough of Clementon Council of the Borough of Clementon, County of Camden, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough of Clementon Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough of Clementon Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Camden;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Clementon , County of Camden, State of New Jersey hereby recognizes the following:

1. The Borough of Clementon Council does hereby authorize submission of a strategic plan for the Clementon Alliance grant for fiscal year 23 in the amount of:

DEDR	\$4,880.00
Cash Match	\$1,220.00
In-Kind	\$3,660.00

2. The Borough of Clementon Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
(Thomas Weaver), Mayor

CERTIFICATION

I, Jenai Johnson, Municipal Clerk of the Borough of Clementon, County of Camden, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Borough of Clementon Council on this 23rd day of November, 2021.

(Jenai Johnson), Municipal Clerk