

BOROUGH OF CLEMENTON
JULY 19,2022
CAUCUS/COUNCIL MEETING
OF THE MAYOR AND COUNCIL
MINUTES

OPENING: Mayor Weaver called the meeting to order at 7:05PM.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT: “This meeting has been properly advertised and posted pursuant to N.J.S.A. 10:4-6, the Open Public Meetings Act.”

ROLL CALL: Margaret Giordano called the roll which resulted in the following members present: Mayor Thomas Weaver; Councilwoman Cantwell; Councilman Dorsey; Councilwoman Franks; Councilman McKelvey; Councilman Shaw; Councilwoman Strobl.

SALUTE TO THE FLAG: Mayor Weaver lead in the salute to the flag

ENGINEER REPORT

Mark Basehore reported on items that were discussed in the most recent Engineer Committee meeting.

NJDOT FY2022 Municipal Aid- Wade Avenue and Fulton Ave: Survey is complete and preparation of the existing conditions Base Plans has commenced. The Base Plans will be forwarded to the respective utility companies requesting utility marl-ups and advising of the impending construction schedule.

Water Main Replacement Project – Berlin-Clementon Rd. (CR534), Gibbsboro Rd. (CR 686) and Erial Rd. (CR 703): Bach Associates submitted a proposal for engineering services on July 15, 2022 as requested by the borough. Work will begin immediately upon receipt of council authorization.

NJDOT FY2023 Municipal Aid Applications: NJDOT has announced that applications are due by July 1, 2022 with supporting resolutions required by July 31, 2022. Bach Associates prepared and submitted the application via SAGE and Council approved the application per Resolution R22-138 for:

1. Wade/Fulton Phase 2 from End of Phase 1 to Chews Landing Road
2. Walnut Lane from Davis Avenue to W. Evanson Ave
3. Cherry Lane from Davis Avenue to W. Evanson Ave

Bach Associates has uploaded the Resolution into the PMRS system through NJDOT and will coordinate with Mayor and Clerk regarding follow-up.

Energy Tax Receipt: The fourth legislative district advised the mayor that \$455,229 was available to the borough for FY2022 State Aide (\$430,580) and FY2023 Energy Tax Receipt (\$24,649). This revenue goes into the General Budget.

NJ FY2022 Safe Routes to School Grant: The NJDOT announced that 2022 Safe Routes to School applications were due by October 14, 2021. Resolution R21-122 in support of the application was passed and Bach Associates submitted the application on October 12, 2021 requesting \$470,932 in funding for intersection and traffic signal improvements at Gibbsboro Road and Berlin Road. The application successfully received \$470,000 in funding and a Microsoft Teams kickoff meeting was held with NJDOT and borough representatives on Monday, June 27, 2022.

General Engineering Business: Bach Associates is currently working with The Department of Public Works and CFO on the following ongoing projects and will report back with further information:

1. American Rescue Plan (ARP Funding): Preliminary discussions were held between DPW and the CFO regarding potential uses including \$250,000 for the Water Main project on E. Atlantic Avenue Phase 2, Norway Avenue, Reed Avenue, Koller Avenue and Francis Avenue and \$150,000 for borough installed water main improvements on Wade and Fulton Avenues. It is our understanding that allocation of funds will be required by ordinance. Bach Associates forwarded a sample ordinance used by another municipality to accept ARP funds and install them into the budget.
2. 2021 Recreation Facility Enhancement Grant: The Camden County Division of Open Space and Farmland Preservation has announced that the 2021 Recreation Facility Enhancement applications are due on April 1, 2021. Bach Associates submitted an application for the Bottoms Lake Recreation Area. A site meeting with the Open Space Committee was conducted on May 6, 2021. The application successfully received \$25,000 in funding as announced on the county web page on July 27, 2021. Bach Associates will provide assistance to the borough as needed to implement improvements. DPW received a quote utilizing the Voorhees shared services agreement, but the costs were too high for clearing the site. Bach Associates and DPW will coordinate with the the quoting, the clearing work or advertising for bids if cost is higher than the bid threshold of \$17,500.
3. Lake Avenue Embankment: The ground ivy planted as part of the roadway widening project did not populate as planned. Bach Associates is coordinating with the Engineering Committee and Environmental Commission to evaluate possible plantings appropriate for direct sunlight and water runoff from the church parking lot. The borough may be consulting with an arborist or landscape architect to determine appropriate plantings.
4. DPW Garage Roofs: Bach Associates is coordinating with DPW regarding the budgetary requirements for replacement of two roofs at the DPW Garage and DPW Water Garage. A letter was submitted to Kevin Garretson on December 10, 2021 outlining the anticipated costs for both projects at \$231,650. DPW would like to move forward with the project if it has been included in the capital budget. We await further direction.

CL2021-2 NJDOT FY2021 Municipal Aid – 2021 Road Program & CL2022-3 CDBG Program Year 2021 – Road and Watermain Improvement Project: Update: Bach Associates made final revisions to the plans based on a meeting with DPW and the project was advertised for bids with the bid opening scheduled for Tuesday, August 9, 2022 at 10:00am.

CL2021-1- Replacement of Well 9: Council approved Change Order #2 per Resolution R22-140 for the contractor and AC Schultes (pump subcontractor) to install new pump components instead of rehabilitating the existing components that had been worn down by sand and grit. AC Shultes has started the well installation. We are currently reviewing payments application #10.

CL2020-1- NJDOT FY2020 Road Program & NJDOT FY2019 Naylor Avenue: Bach Associates had received closeout documents from the contractor and NJDOT was notified of project completion on June 23, 2022. We will submit documentation for final payment and project closeout upon concurrence from NJDOT of final inspection.

PRIVILEGE OF THE FLOOR FOR A TOTAL TIME NOT TO EXCEED 10 MINUTES FOR ITEMS APPEARING ON THE AGENDA ONLY:

Mayor Weaver opened the floor to the public.

APPROVAL OF BILL LIST: Councilwoman Strobl motioned to approve the bill list dated July 19, 2022 as presented upon proper review and certification, seconded by Councilman Shaw. Motion was carried upon the call of roll. Ayes: Cantwell, Dorsey, Franks, McKelvey, Shaw, Strobl

ORDINANCES AND RESOLUTIONS:

SECOND READING/PUBLIC HEARING

ORDINANCE 2022-10 AMENDING AND SUPPLEMENTING CHAPTER 134 OF THE CODE OF THE BOROUGH OF CLEMENTON ENTITLED "FIRE SAFETY"

Mayor Weaver read by title, Councilwoman Franks motioned to approve, seconded by Councilman Shaw and motion was carried upon the call of roll. Ayes: Cantwell, Dorsey, Franks, McKelvey, Shaw, Strobl

INTRODUCTION/FIRST READING

ORDINANCE 2022-11 AMENDING AND SUPPLEMENTING CHAPTER 266 OF THE CODE OF THE BOROUGH OF CLEMENTON ENTITLED "TOWING AND WRECKING"

Mayor Weaver read by title. Councilwoman Franks motioned to approve, seconded by Councilwoman Strobl and motion was carried upon the call of roll. Ayes: Cantwell, Dorsey, Franks, McKelvey, Shaw, Strobl

ORDINANCE 2022-12 INTRODUCED BY TITLE ONLY

AMENDING AND SUPPLEMENTING CHAPTER 298 OF THE CODE OF THE BOROUGH OF CLEMENTON ENTITLED "ZONING" Mayor Weaver read by title, Councilman Dorsey motioned to approve, seconded by Councilman Shaw and motion was carried up the call of roll. Ayes Cantwell, Dorsey, McKelvey, Shaw, Strobl. Nays: Franks

RESOLUTION 22-142 AUTHORIZING APPROVAL TO SUBMIT GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE BERLIN ROAD PEDESTRIAN IMPROVEMENTS PROJECT

Mayor Weaver read by title, Councilman Dorsey motioned to approve, seconded by Councilwoman Franks and motion was carried up the call of roll. Ayes Cantwell, Dorsey, Franks, McKelvey, Shaw, Strobl.

RESOLUTION 22-143 AUTHORIZING CANCELLATION OF CHECKS OVER SIX MONTHS OLD

DEVELOPMENT BLACK GRANT– Mayor Weaver read by title, Councilwoman Franks motioned to approve, seconded by Councilman Dorsey and motion was carried upon the call of roll. Ayes: Cantwell, Dorsey, Franks, McKelvey, Shaw, Strobl

RESOLUTION 22-144 AUTORIZING TAX COLLECTOR TO CANCEL TAXES FOR CERTAIN

PROPERTIES IN THE BOROUGH PURSUANT TO NJSA 54:49-16 Mayor Weaver read by title, Councilman Shaw motioned to approve, seconded by Councilman Dorsey and motion was carried upon the call of roll. Ayes: Cantwell, Dorsey, Franks, McKelvey, Shaw, Strobl

RESOLUTION R22-145 AUTHORIZING EMERGENCY APPROPRIATION PURSUANT TO NJSA 40A:4-6 FOR DEMOLITION OF HAZARDOUS PROPERTIES. Mayor Weaver read by title, Solicitor Botcheos

wanted to be assured that all appropriate steps had been to advise the property owners that this demolition was happening. Mr. Botcheos also inquired if the Borough had liens on property and Mayor Weaver said that we did. Councilwoman Franks motioned to approve, seconded by Councilman Shaw and motion was carried upon the call of roll. Ayes: Cantwell, Dorsey, Franks, McKelvey, Shaw, Strobl

RESOLUTION R22-146 AUTHORIZING THE FULL TIME HIRE OF SARA MEDICA TO THE POSITION OF POLICE OFFICER PURSUANT TO NJSA40:4-1.3 FOR THE BOROUGH OF CLEMENTON. Mayor

Weaver read by title, Councilman Shaw motioned to approve, seconded by Councilwoman Strobl and motion was carried upon the call of roll. Ayes: Cantwell, Dorsey, Franks, McKelvey, Shaw, Strobl

RESOLUTION R22-147 AUTHORIZING THE FULL TIME HIRE OF BRYAN CARTAGENA-RIVAS TO THE POSITION OF POLICE OFFICER PURSUANT TO NJSA40:4-1.3 FOR THE BOROUGH OF

CLEMENTON. Mayor Weaver read by title, Councilman Shaw motioned to approve, seconded by Councilwoman Strobl and motion was carried upon the call of roll. Ayes: Cantwell, Dorsey, Franks, McKelvey, Shaw, Strobl

RESOLUTION R22-148 AUTHORIZING EXPENDITURE OF OPEN SPACE TRUST FUNDS Mayor Weaver read by title Councilwoman Franks wanted clarification that this expenditure was for the sign dedicated to Eva Busch and not to exceed \$4,000.00. That was confirmed. Councilwoman Strobl motioned to approve, seconded by Councilman Dorsey and motion was carried upon the call of roll. Ayes: Cantwell, Dorsey, Franks, McKelvey, Shaw, Strobl

NEW BUSINESS:

REQUEST FOR VACANT PROPERTY FEE WAIVER FOR 181 WHITE HORSE PIKE.

Mayor Weaver asked Code Enforcement Officer Jon Holroyd to clarify and

Brenda Franks received a letter from Rob Freiling to review community center fees and suggested raising the fees and have a fee schedule based upon rentals per year. Mayor Weaver said that there is an issue and suggested that a committee be formed to review policy. Mayor Weaver meet with Summit Catering a few months ago to discuss that business renting the Community Center on a regular basis. Council members Cantwell, McKelvey and Mayor Weaver agreed to form a committee to review with Councilwoman Franks as an alternate.

No further new business

UNFINISHED BUSINESS:

Councilwoman Franks meet with Fire Safety Inspector Zuggi to discuss why 3 inspectors were needed and she was very satisfied with his explanation and commended them for their hard work.

Councilman McKelvey spoke regarding upcoming Special Events - National Night Out to be held on August 1st and Clementon Day at Clementon Park on October 1st. Clementon day will be held exclusively at Clementon Park with musical bands, car show and food trucks present. Council McKelvey said he contacted the State Comptroller to evaluate the operations of the Municipal Building to see if procedures are being processed correctly. Mr. McKelvey said that the State would then Audit the Borough. Mayor Weaver stated that when Administrator Johnson returned from vacation that this would be discussed and would review with Borough Auditors, Bowman Inc.

DISCUSSION REGARDING POLICE CLERK PERSONNEL MATTERS – EXECUTIVE MATTER

Police Clerk Jacqueline Quicksill signed a RICE notice to have any discussion regarding her salary/job in the open section of the meeting. She stated that she didn't realize it would be open to the public and that only she and the police chief would be present with council. Solicitor Botcheos clarified that by signing the RICE notice, that is exactly what she agreed upon.

PRIVILEGE OF THE FLOOR:

ADJOURNMENT: Councilwoman Franks motioned to adjourn at 8:34 PM, seconded by Councilwoman Strobl and hearing none opposed, motion was carried.

EXECUTIVE SESSION:

DISCUSSION REGARDING CONTRACT NEGOTIATIONS WITH THE CHIEF OF POLICE
DISCUSSION REGARDING CONTRACT NEFOTIATIONS WITH THE POLICE LIEUTENANT

Respectfully submitted,
Margaret Giordano