

**MINUTES OF THE  
BOROUGH OF CLEMENTON  
OCTOBER 17, 2023 @ 7PM  
COUNCIL MEETING  
OF THE MAYOR AND COUNCIL**

**OPENING:** Mayor Thomas Weaver called the meeting to order at 7:00 p.m.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT:** Mayor Thomas Weaver read the following statement, "This meeting has been properly advertised and posted pursuant to N.J.S.A. 10:4-6, the Open Public Meetings Act." Notices of said meeting have been posted on the bulletin board and municipal website.

**ROLL CALL:** Stephenie Cianfrani called the roll which resulted in the following members present: Mayor Thomas Weaver; Councilwoman Gwen Cantwell; Councilman Robert Dorsey. Councilwoman Brenda Franks; Councilman Christopher McKelvey  
Absent: Councilman Thomas Shaw. Councilwoman Holly Strobl was absent.

**SALUTE TO THE FLAG:** Mayor Thomas Weaver led in the salute to the flag.

**PRIVILEGE OF THE FLOOR FOR A TOTAL TIME NOT TO EXCEED 10 MINUTES FOR ITEMS APPEARING ON THE AGENDA ONLY:** Mayor Thomas Weaver opened the floor to the public for comment regarding matters appearing on the agenda. Hearing no comments, the floor was closed.

**ENGINEER REPORT:** Jennifer Harris gave report. The 2021 and 2022 NJDOT Municipal Aid Projects are completed. We are waiting for more documents from the NJDOT for the final payment to be made. The Water Main Replacement for Berlin-Clementon-Gibbsboro Rd Project was advertised and will go out to bid on Tuesday November 14<sup>th</sup>, 2023. Bottoms Lake Phase I starts on October 18<sup>th</sup>, 2023. We are still working on completing the plans for Phase II. A representative from the third-party EPA accelerator program will be attending the Trunk or Treat to share the public works booth and also set up a QR code for residents to scan and receive instructions on how to identify their lead service line. This QRS code will be displayed and handed out on cards. We will also post it on the Borough Website and Facebook page. Safe Routes to School received a grant for \$470,000 for construction. The NJDOT has given us a \$750,000 ceiling for design costs that will be reimbursed. McCormick Taylor gave us a proposal of \$695,988.00. This estimate includes all coordination costs. The Borough does not need to pay all of that money upfront, it is reimbursed in portions. The Council has requested that we attempt to negotiate a lower price and/or get a second estimate from another company, since this estimate is relatively close to the ceiling limit.

**APPROVAL OF THE BILL LIST:** Councilman Shaw motioned to approve the bill list. Motion was seconded by Councilwoman Cantwell and carried upon the call of roll. Ayes: Cantwell; Dorsey; Franks; McKelvey, Shaw; Absent: Strobl

**APPROVAL OF THE MINUTES:** Councilman McKelvey motioned to approve the Minutes for the September 19, 2023 Mayor and Council Meeting. Motion was seconded by Councilwoman Franks and carried upon the call of roll. Ayes: Cantwell; Dorsey; Franks; McKelvey, Shaw; Absent: Strobl

**ORDINANCES AND RESOLUTIONS:**

**ORDINANCE 2023-18** AMENDING AND SUPPLEMENTING CHAPTER 168 OF THE CODE OF THE BOROUGH OF CLEMENTON ENTITLED "LICENSES AND PERMITS". Mayor Weaver read by title, Councilman McKelvey motioned to approve, seconded by Councilman Shaw and motion was carried upon the call of roll. Ayes: Cantwell; Dorsey; McKelvey, Shaw. Nays: Franks. Absent: Strobl

**RESOLUTION R23-139** AUTHORIZING TO REFUND PROPERTY TAX OVERPAYMENT FOR BLOCK 98, LOT 1. Mayor Weaver read by title, Councilwoman Franks motioned to approve, seconded by Councilman Shaw and motion was carried upon the call of roll. Ayes: Cantwell; Dorsey; Franks; McKelvey, Shaw; Absent: Strobl

**RESOLUTION R23-140** AUTHORIZING REFUND OF OVERPAYMENT OF PROPERTY TAXES FOR BLOCK 75.01, LOT 39. Mayor Weaver read by title, Councilman Dorsey motioned to approve, seconded by Councilwoman Franks and motion was carried upon the call of roll. Ayes: Cantwell; Dorsey; Franks; McKelvey, Shaw; Absent: Strobl

**RESOLUTION R23-141** AUTHORIZING PAYMENT #3 TO MATHIS CONSTRUCTION CO. INC., IN THE AMOUNT OF \$200,418.82 FOR THE 2021 NJDOT & CDBG ROAD PROGRAM AND WATER MAIN REPLACEMENT. Mayor Weaver read by title, Councilwoman Franks motioned to approve, seconded by Councilman Dorsey and motion was carried upon the call of roll. Ayes: Cantwell; Dorsey; Franks; McKelvey, Shaw; Absent: Strobl

**RESOLUTION R23-142** AUTHORIZING ISSUANCE OF MERCANTILE LICENSE TO MEGA WIRELESS NJ LLC FOR 168 WHITE HORSE PIKE UNIT 5 IN THE BOROUGH OF CLEMENTON. Mayor Weaver read by title, Councilwoman Franks motioned to approve, seconded by Councilman Dorsey and motion was carried upon the call of roll. Ayes: Cantwell; Dorsey; Franks; McKelvey, Shaw; Absent: Strobl

**RESOLUTION R23-143** ACCEPTING 2022 MUNICIPAL AUDIT. Mayor Weaver read by title, Councilman Shaw motioned to approve, seconded by Councilwoman Cantwell and motion was carried upon the call of roll. Ayes: Cantwell; Dorsey; Franks; McKelvey, Shaw; Absent: Strobl

**RESOLUTION R23-144** AUTHORIZING SICK BUY BACK FOR CERTAIN ELIGIBLE EMPLOYEES IN THE BOROUGH OF CLEMENTON. Mayor Weaver read by title, Councilman Shaw motioned to approve, seconded by Councilman McKelvey and motion was carried upon the call of roll. Ayes: Cantwell; Dorsey; McKelvey, Shaw. Nays: Franks. Absent: Strobl

**RESOLUTION R23-145** AUTHORIZING WAIVER OF HEALTH COVERAGE PURSUANT TO P.L. 1995, CHAPTER 259. Mayor Weaver read by title, Councilman Shaw motioned to approve, seconded by Councilman Dorsey and motion was carried upon the call of roll. Ayes: Cantwell; Dorsey; Franks; McKelvey, Shaw; Absent: Strobl

**RESOLUTION R23-146** AUTHORIZING CORRECTION OF REFUND AMOUNT FOR BLOCK 75.01, LOT 7, OTHERWISE KNOWN AS 7 ROWAND WAY EAST. Mayor Weaver read by title, Councilman Shaw motioned to approve, seconded by Councilman Dorsey and motion was carried upon the call of roll. Ayes: Cantwell; Dorsey; Franks; McKelvey, Shaw; Absent: Strobl

**RESOLUTION R23-147** TO AFFIRM THE BOROUGH'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS. Mayor Weaver read by title, Councilman Shaw motioned to approve, seconded by Councilwoman Cantwell and motion was carried upon the call of roll. Ayes: Cantwell; Dorsey; McKelvey, Shaw. Nays: Franks. Absent: Strobl

**RESOLUTION R23-148** AMENDING THE PERSONNEL POLICIES AND PROCEDURES MANUAL FOR THE BOROUGH OF CLEMENTON. Mayor Weaver read by title, Councilwoman Franks motioned to TABLE THIS RESOLUTION until the Council is able to read through it more thoroughly, motion was seconded by Councilman Dorsey and was carried upon the call of roll. Ayes: Cantwell; Dorsey; Franks; McKelvey, Shaw; Absent: Strobl. RESOLUTION IS TABLED UNTIL A SPECIAL MEETING AT A LATER DATE.

**UNFINISHED BUSINESS:**

Councilwoman Franks inquired about the Centennial Committee. Mayor Weaver confirmed they will be having their first meeting soon and the information about that meeting will be shared on the Borough Website and Facebook page.

Councilman McKelvey shared an update on the Library. There was a meeting a couple of weeks ago. They had a water drainage issue and a light issue that are being addressed by public works. They requested access to the Wi-Fi and Kevin is looking into getting them a Guest Wi-Fi set-up. They also requested access to the digital sign; all requests for the digital sign, Borough Website or Facebook page can be submitted to the deputy clerk at [scianfrani@clementon-nj.com](mailto:scianfrani@clementon-nj.com). The library is also still in need of volunteers.

Councilwoman Cantwell reminded us of the Trunk or Treat on October 30<sup>th</sup> from 7pm to 8pm at Clementon Park.

**NEW BUSINESS:**

Mayoral appointment of alternate Andy Galezniak, for the Joint Land Use Board for an un expired term until 12/31/24

Mayor Weaver designated Trick or Treat hours on October 31<sup>st</sup>, 2023 for 3pm-7pm and an 8:30pm curfew for unaccompanied minors on 10/27-10/30

Councilwoman Cantwell announced the Christmas Parade will be on Friday, December 8<sup>th</sup>, 2023.

**PRIVILEGE OF THE FLOOR:** Mayor Thomas Weaver opened the floor to the public for comment regarding matters not appearing on the agenda. Hearing no comments, the floor was closed.

**ADJOURNMENT:** Councilman Shaw motioned to adjourn the meeting at 7:33 PM, seconded by Councilwoman Franks and hearing none opposed, motion was carried by Mayor Weaver.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Stephenie Cianfrani". The signature is fluid and cursive, with the first name "Stephenie" written in a larger, more prominent script than the last name "Cianfrani".

Stephenie Cianfrani  
Deputy Clerk